

July 31– August 2, 2024

NFHP Board Meeting

Anchorage, AK



Governance

Committee

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Draft Code of Conduct

- Developed NFHP draft from other organizations' existing codes of conduct
- **Code sections:**
 - To whom the code applies
 - Member expectations
 - Unacceptable behavior
 - Conflict of interest
 - Consequences
 - Reporting
- Requesting Board comments on the draft, vote on final Code of Conduct at October 2 meeting



CHAPTER	DESCRIPTION	RESPONSIBILITY	PRIORITY	DRAFT	FINALIZE
Bylaws	Bylaws for NFHP Board		0	DONE!	
Code of Conduct	Board member code of conduct including policy on conflicts of interest	Governance Committee	1	DONE	Oct 2024
Designation of FHPs	Description of the process for obtaining Congressional designation of existing FHPs and the process for approving new FHPs	Partnerships Committee	2	July 2024	Oct 2024
Committee Governance Documents	All standing committees of the Board are required to have their own guidance document that describes how they will operate	Each committee develops their own, Governance Committee reviews, and Board approves	3	PC – done! GC - CC - PoIC - SDC -	Oct 2024
FHP Evaluation Process	Description of how the annual FHP evaluation process is to be conducted	Partnerships Committee	4	Oct 2024	Early 2025



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Interagency Operational Plan (IOP)	Include the IOP itself in the procedures manual to outline the collaboration of Federal entities within NFHP.	Jason Olive (USFWS)	5	Summer 2024	Fall 2024
National Conservation Priorities	Description of how the Board develops/modifies the National Conservation Priorities	Science & Data Committee	6	Oct 2024	Early 2025
Budget	Description of the annual project funding cycle and how the FHP allocations are determined once USFWS receives its budget	Stan Allen & NFHP Board Staff	7	Oct 2024	Feb 2025
NFHP Staffing Plan	Description of the Board's staffing needs and how the Board will interact with Board staff relative to duties and accountability	EXCOM	8	Feb 2025	Summer 2025



Next Steps

- Continue collecting final Committee Terms of Reference
 - Draft Governance Committee Terms of Reference
- Work with teams and Committees to document processes
 - E.g. Congressional designation, NCP determination, annual project evaluation, & budget

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