

November 6, 2024  
NFHP Board Meeting



# Governance Committee

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# NFHP Code of Conduct

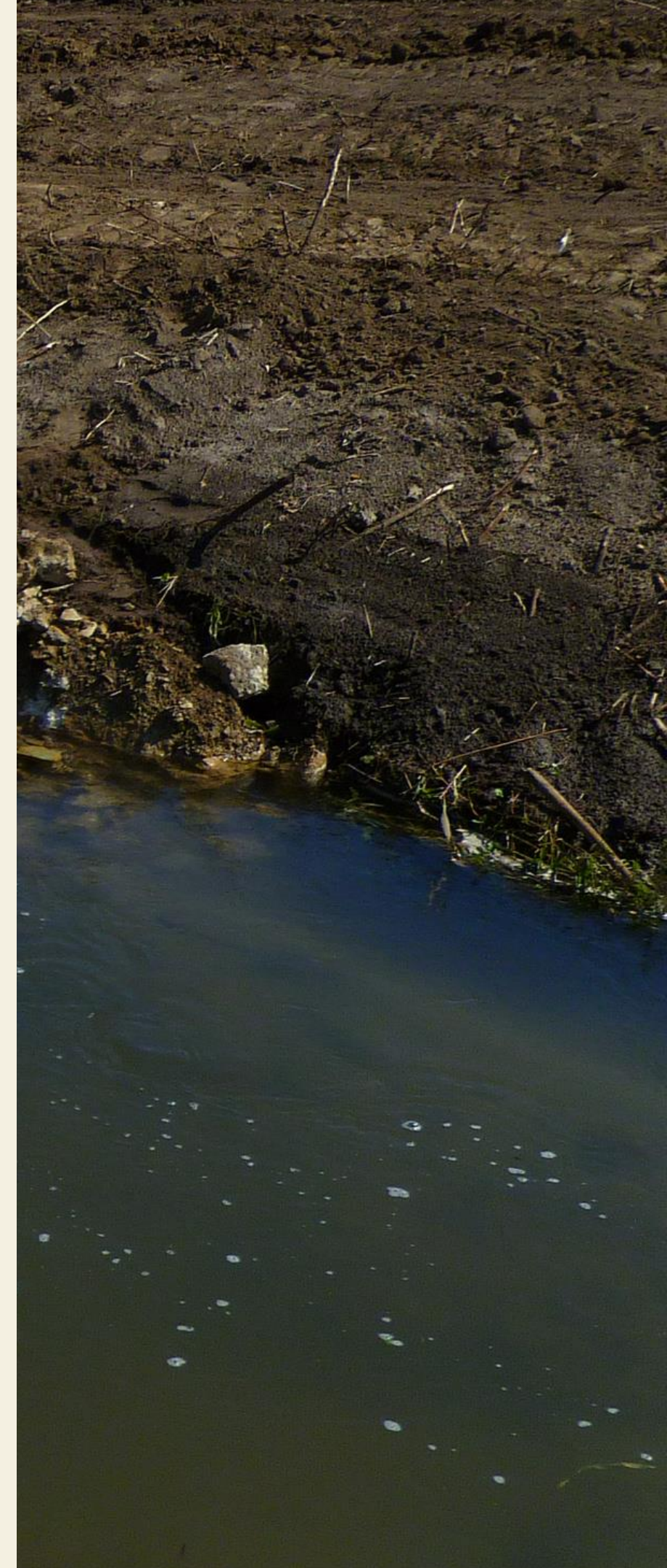
- Developed NFHP draft from other organizations' existing codes of conduct
- **Code sections:**
  - To whom the code applies
  - Member expectations
  - Unacceptable behavior
  - Conflict of interest
  - Consequences
  - Reporting
- Did not receive substantive comments on the draft when circulated earlier this year.



# NFHP Code of Conduct

- Seeking a motion to:

Approve the NFHP Code of Conduct as drafted by the Governance Committee.







CHAPTER	DESCRIPTION	RESPONSIBILITY	PRIORITY	DRAFT	FINALIZE
<b>Bylaws</b>	Bylaws for NFHP Board		0	DONE	
<b>Code of Conduct</b>	Board member code of conduct including policy on conflicts of interest	Governance Committee	1	DONE	Nov 6, 2024
<b>Designation of FHPs</b>	Description of the process for obtaining Congressional designation of existing FHPs and the process for approving new FHPs	Partnerships Committee	2	DONE	TBD
<b>Committee Governance Documents</b>	All standing committees of the Board are required to have their own guidance document that describes how they will operate	Each committee develops their own, Governance Committee reviews, and Board approves	3	PC – done GC - CC - done PoIC - done SDC -	Jan 28-30, 2025
<b>FHP Evaluation Process</b>	Description of how the annual FHP evaluation process is to be conducted	Partnerships Committee	4	ongoing	Early 2025





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<b>Interagency Operational Plan (IOP)</b>	Include the IOP itself in the procedures manual to outline the collaboration of Federal entities within NFHP.	Jason Olive (USFWS)	5	ongoing	TBD
<b>National Conservation Priorities</b>	Description of how the Board develops/modifies the National Conservation Priorities	Science & Data Committee	6	January 2025	Spring 2025
<b>Budget</b>	Description of the annual project funding cycle and how the FHP allocations are determined once USFWS receives its budget	Stan Allen & NFHP Board Staff	7	January 2025	Spring 2025
<b>NFHP Staffing Plan</b>	Description of the Board's staffing needs and how the Board will interact with Board staff relative to duties and accountability	EXCOM	8	Spring 2025	Summer 2025





# Next Steps

- Collect final Committee Terms of Reference
  - Governance Committee & Science & Data Committee
- Work with teams and Committees to document processes
  - E.g. Congressional designation, NCP determination, annual project evaluation, & budget, etc.